

Name of Organisation: Heritage & Culture Warwickshire, Warwickshire County Council

Last updated: May 2018

The following privacy notice applies when we collect your information to process your event booking and record your attendance at one of our events.

Purpose for processing and legal basis:

We will use the information collected to:

- reserve your place at an event
- contact you about the event where necessary (for example to inform you of a cancellation or amendment to the event)
- collect payment for the event
- record your attendance at an event
- collect your feedback in respect of an event
- respond to any queries you have in relation to the event

We process your information to fulfil our contractual obligations to you.

Personal information collected:

- Name
- Email Address
- Payment Details
- Billing Address

We may share your information with:

We use Eventbrite Inc's website to enable you to book on to our events and to collect payment on our behalf. Eventbrite provide us with your name, email address, details of the event you have booked and confirmation of payment. We do not receive your payment details or billing address from them. Eventbrite may also use your personal information for their own purposes and there are circumstances when they may share your information with other third parties in accordance with their privacy policy. Eventbrite process data outside of the EEA and as such are signed up to the EU-US Privacy Shield. For further details please see Eventbrite's privacy policy and Privacy Shield Notice please see:

https://www.eventbrite.co.uk/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lq=en_GB

https://www.eventbrite.co.uk/support/articles/en_US/Troubleshooting/eu-us-privacy-shield-notice?lq=en_GB

How long we will hold your information:

We retain your personal information for 6 years from the date of the event. Eventbrite retain your personal information in accordance with their privacy policy as above.

Events Privacy Notice

Your information rights and further information:

If you have a complaint about your information rights please contact recordoffice@warwickshire.gov.uk. For more information about how your information is used please see Warwickshire County Council's Privacy Notice which can be found here: <https://www.warwickshire.gov.uk/privacy>

Your information rights for this service are set out below.

Access to your personal information - contact us by email at: recordoffice@warwickshire.gov.uk

Rectification of your personal information - contact us by email at: recordoffice@warwickshire.gov.uk

Erasure of your personal information - contact us by email at: recordoffice@warwickshire.gov.uk

Restrict processing - contact us by email at: recordoffice@warwickshire.gov.uk

Object to processing - contact us by email at: recordoffice@warwickshire.gov.uk