

Volunteer Role Profile

Market Hall Museum Team

Join our volunteer team and be part of a new, exciting project! Market Hall Museum reopens in October 2016 after its £1 million Heritage Lottery Fund renovation.

Why volunteer with us?

We can offer you a great range of experiences and training and the chance to make a difference to our visitors.

Benefits include:

- Work experience in a modern museum environment
- Using your skills and experience
- A training programme to help you develop new skills for the role
- Joining a supportive and friendly team of staff and volunteers
- Gaining experience in a heritage and visitor facing role
- Sharing information about Warwickshire's heritage and culture

Where?

Market Hall Museum, Market Place, Warwick, CV34 4SA

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When?

You can volunteer for half day shifts, Tuesday to Sunday

Who can get involved?

Anyone! All you need is:

- an interest in Warwickshire's history and culture
- to be friendly and outgoing
- willingness to get involved and learn
- to be alert and vigilant
- an awareness of good customer service

You will be working with: museum staff and other volunteers

What you could be doing:

- Creating a friendly, welcoming and inclusive environment at the Museum
- Greeting visitors and helping them to make the most of their visit
- Familiarising visitors with the building and helping with visitor feedback
- Talking with visitors in the galleries and answering questions about displays and collections
- Sharing and handling original artefacts with the public
- Stewarding the displays and reporting any issues
- Public events in the Museum.
- Activities for visitors and schools with the Learning and Arts teams.
- Assisting the Collections team
- Helping in the café and shop

Additional notes:

Recruitment process	Registration form and informal interview
References	Please provide us with the names of two people you have known for at least one year who are not family members.
Age restrictions	16 Years and above. No upper limit.
Disability access	We will have a lift to all floors within the Museum
Expenses	Mileage & parking to £10 per day (per half day shift)
Induction and Training	A full training programme will be organised
Other	This role will require standing for periods. We ask our volunteers to wear black, dark grey or navy trousers or skirt, and a white or light top. This is to help visitors to identify volunteers and staff. We will provide a warm gilet and badge. You will become a member of our Supporter scheme with a programme of events and a discount in the shop & café
More Information	Contact Sarah Hann, Volunteer Coordinator sarahhann@warwickshire.gov.uk tel:(01926) 736422 http://heritage.warwickshire.gov.uk/volunteer/