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| **ETHNIC MINORITY & TRAVELLER ACHIEVEMENT SERVICE**  **BOOKING FORM FOR WARWICKSHIRE SCHOOLS**  For EAL Support from 1st April 2019 to 31st March 2020 | | | | | | | | | | | | |
| **Name of School:** |  | | | | | | | | | | **FOR OFFICE USE ONLY:** | |
| **Contact Name:** |  | | | **Tel No:** | | | | | | |
| **Date of request:** |  | | | | | | | | | |
| **Name of Pupil/s**  **(if applicable)** |  | | **DOB**  **(if applicable)** | | | |  | | **Year group**  **(if applicable)** | | |  |
| **School Admission Date (if applicable)** |  | **UPN No.**  **(if applicable)** | | |  | | | | | | | |
| **Home Language**  **(if applicable)** |  | **UK Arrival Date**  **(if applicable)** | | | | | |  | | | | |
| **Services (ALL PRICES INCLUDE VAT)** | | | | | | **Full Day** | | | | **Half Day** | | |
| **Individual Assessment for EAL pupil**  ***Funded Offer for Local Authority Maintained Schools for EAL pupils within 6 months of their arrival to UK*** | | | | | |  | | | | £310.00 | | |
| **Individual Assessment for EAL/SEN pupil** | | | | | | £417.00 | | | |  | | |
| **EAL Intervention Programmes:**   * EAL specialist teacher * EAL intervention specialist | | | | | | £310.00  £187.00 | | | | **am** | **pm** | |
| £183.00  £106.00 | £140.00  £ 87.00 | |
| **Curriculum Advice & Support** | | | | | | £310.00 | | | | £183.00 | £140.00 | |
| **Twilight EAL Training** | | | | | |  | | | | £298.00 | | |
| **Specialist EAL Training** | | | | | | £328.00 | | | | £165.00 | | |
| **Bilingual Services**  *(Minimum 2 hours)* | | | | | | £53.00 per hour | | | | | | |
| ***(please specify your requirements, including number of days/half days)*** | | | | | | | | | | | **Cost** | |
|  | |
| **TOTAL COST:** | | | | | | | | | | |  | |
| **Signed By:-** | | | | | | | | | | |  | |
| **EMTAS contacts:** Business Support – EMTAS (Ethnic Minority & Traveller Achievement Service),  Education & Learning Business Unit, Communities Directorate, Saltisford Office Park, Ansell Way, Warwick, CV34 4UL  **Telephone:** 01926 476600  **Email:** [emtasadmin@warwickshire.gov.uk](mailto:emtasadmin@warwickshire.gov.uk) Visit us at [www.warwickshire.gov.uk/wes](http://www.warwickshire.gov.uk/wes)  ***EMTAS reserves the right to amend the date of an event or cancel it in exceptional circumstances*** | | | | | | | | | | | | |

"Your information rights  
To see how we use your personal data and what your information rights are, please read our overall customer privacy notice at [www.warwickshire.gov.uk/privacy](http://www.warwickshire.gov.uk/privacy) which includes the contact details if you have a complaint about your information rights. For general enquiries, contact Warwickshire County Council customer services on 01926 410410".

Ethnic Minority Traveller Achievement Service (EMTAS) (01926) 476600

[emtasadmin@warwickshire.gov.uk](mailto:emtasadmin@warwickshire.gov.uk) or visit us at [www.warwickshire.gov.uk/wes](http://www.warwickshire.gov.uk/wes)

**DESCRIPTION OF SERVICE**

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| **Services** | **Description** |
| **Individual**  **Assessment for**  **EAL pupil** | Analysis of pupil’s language needs includes:-   * Parental meeting to obtain background   Information.   * Classroom observation. * One to one assessment. * Full report identifying current language levels, targets and next steps. * Advice on EAL teaching and learning   strategies |
| **Individual**  **Assessment Process for**  **EAL/SEN pupil** | Analysis of pupil’s language, learning and social/emotional needs. |
| **EAL Intervention**  **Programmes** | Specialist works directly with EAL pupil(s) and class team |
| **Curriculum Advice & Support** | 1:1 support for teachers’ planning for EAL, development of skills through modelling, support & guidance, advice & guidance for EAL Co-ordinators. |
| **Twilight EAL Training** | EAL training is bespoke and can be delivered to a cluster of schools.  Cost includes preparation time and materials |
| **Bilingual Services** | * Facilitating and developing quality home-school liaison * Multi-agency approach * GCSE first language oral exams in * Polish and Portuguese |