

CHANGES TO THE WES SERVICE OFFER FOR 2023/24

To help you when making your purchase decisions for 2023/24, please note the following changes to the WES Service Offer

HR Advisory & Payroll Service

The HR Advice Direct Subscription is now called the HR Essentials Subscription.

Following the new guidance from the DfE “Working Together to Improve Attendance”, we are in the process of developing a new Traded Offer from the **Warwickshire Attendance Service**. More details will follow on this soon.

Training

The WES Brochure now includes a range of First Aid and Fire Safety training available to schools from the **Warwickshire Fire and Rescue Service**.

To make it easier for you to see the broad range of training available to support you and your school, we have added a new page to the [WES Brochure](#) outlining all the training available from WES Services, the majority of which can be booked on to via the [WES Training Portal](#).



Legal Service

We have updated our service offer as follows...

The **Legal Service** functions in much the same way as before, providing pre-paid hours and buy as you need (BAYN) services after they have been used up, however the pricing and amount of pre-paid hours that can be purchased has been updated to three new levels of subscription, depending on the school or Trust's needs.

- The Light-touch Subscription includes 12 pre-paid hours of legal support per year
- The Medium-use Subscription includes 24 hours
- The High-volume Subscription includes 48 hours

The **Data Protection Officer Service** has been updated and pricing reconfigured to keep costs down for schools and Trusts. To enable that, the services provided by the subscription have been split into two areas: Core Service and Extra Support. All areas of work under the Core Service are fully covered with unlimited support. These include:

- Audits and compliance checks
- Data breach advice
- ICO complaint handling
- Data subjects' complaints (stage before ICO involvement)
- Template policies and procedures
- Bulletins (including advice notes)
- Access to our School DPO Handbook
- Training – live events, on demand, and access to eLearning



Each school that subscribes is also allocated four hours per term of Extra Support services. This will cover miscellaneous data protection and information governance questions, and help in applying training provided and utilising templates and guidance documents provided. If Extra Support services required exceed four hours in a term per school, we offer subscriber rates for any BAYN work schools require.

In addition, to cut down on multiple BAYN small value invoices and to better inform on how schools are utilising their subscriptions, Legal Services will provide a report of all work done across all subscriptions, and bill for any BAYN services, on a termly basis in arrears. Each subscriber will be provided with a report for all work done in the Autumn term for example at the beginning of the Spring term. Should there be any BAYN work requested, accompanying the report will be the invoice covering those extra charges.

Full details are available in the service specification on the WES website.

PRICES OF WES SUBSCRIPTION SERVICES FOR 2023/24

We are aware of the budget pressures facing schools during the current cost of living pressures and we are committed to supporting you through these difficult economic times and to providing outstanding services that offer real value for money.

We have worked hard to keep our price changes for subscription services for 2023/24 as low as we can, absorbing cost pressures internally wherever possible which means that most subscription prices have not increased beyond the current general rate of inflation.

The pricing position for each WES Subscription Service is as follows...

The prices of the following WES Services have been **frozen** for 2023/24:

- Communications & Media Service
- Free School Meals Service
- Governor Services
- HR & Payroll Service – Employee Wellbeing Support Service
- ICT Development Service (Wireless Support, Microsoft Enterprise Agreement, Voice Over IP Support, MIDAS Service and the Premium MIDAS Service)
- Warwickshire Heritage Learning Service Subscriptions

The prices of the following WES Services have **increased** for 2023/24:

- Education Finance Service
- Educational Psychology Service
- Health & Safety Service
- HR & Payroll Service – HR Essentials Subscription
- HR & Payroll Service – Payroll Service
- ICT Development Service (all services other than those listed as frozen)
- Property Services – Compliance
- Property Services – Facilities Management
- Property Services – Maintenance
- Schools Absence Insurance Service
- Library Service
- Specialist Teaching Service

The following service have been **redesigned** for 2023/24:

- Legal Services

Pricing for the **WES Buy as You Need Services** is available directly from the services below:

- Ethnic Minority and Traveller Achievement Service
- Fleet Maintenance Service
- Warwickshire Heritage Learning Service
- Warwickshire Music Service